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STATE OF DELAWARE  
**BOARD OF EXAMINERS OF PSYCHOLOGISTS**

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PUBLIC MEETING MINUTES:	<b>BOARD OF EXAMINERS OF PSYCHOLOGISTS</b>
MEETING DATE AND TIME:	<b>Monday, March 04, 2019 at 09:00 AM</b>
PLACE:	<b>Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904</b>
MINUTES TO BE APPROVED	April 1, 2019

**MEMBERS PRESENT**

Dr. Rebecca Richmond, Professional Member, President  
Dr. Laura Cooney-Koss, Vice President  
Rachel Dunning, Secretary  
Heather Contant, Public Member  
Victor Kennedy, Public Member  
Dr. Meghan Lines, Professional Member  
Dr. Kristen Robust, Professional Member  
Dr. Rachel Brandenburg, Professional Member

**MEMBERS ABSENT**

Dr. Debbie Harrington, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Jennifer Singh, Deputy Attorney General  
Devashree Singh, Executive Director  
Danielle Cross, Administrative Specialist II

**CALL TO ORDER**

Dr. Richmond called the meeting to order at 9:01 a.m.

**REVIEW OF MINUTES**

The Board reviewed the minutes from February 4, 2019 meeting. Dr. Lines moved, seconded by Ms. Contant to approve the meeting minutes.

## **UNFINISHED BUSINESS**

There was no unfinished business for the Board to consider.

## **NEW BUSINESS**

### **Ratification Psychologist(s) Application by Exam and Psychological Assistant by Application**

Dr. Lines made a motion, seconded by Ms. Contant to approve the following:

- Cartissa Hammond
- Heather Ulrich
- Shawn Pritchett
- Kate Meister

By unanimous vote, the motion carried.

### **Review of Psychological Assistant Application**

Ms. Contant made a motion, seconded by Dr. Lines to approve Jessica Lorenzo-Gaier's application. By unanimous vote, the motion carried.

### **Review and Approve Psychological Assistant Request for New Supervisor**

Ms. Contant made a motion, seconded by Dr. Lines to approve Angela Serravalle's new supervisor request. Dr. Brandenburg recused from this decision. The motion carried.

Ms. Contant made a motion, seconded by Dr. Richmond to approve Paul Enlow's new supervisor request. Dr. Lines recused from this decision. The motion carried.

Dr. Brandenburg made a motion, seconded by Dr. Robust to approve Kwanda Harris' new supervisor request contingent upon receiving an updated job description and clarification if she was releasing her previous supervisor. If she was releasing her previous supervisor, the Board requests Ms. Harris to provide the release supervisor form. By unanimous vote, the motion carried.

### **Request for Special Accommodation**

Dr. Brandenburg made a motion, seconded by Dr. Robust to approve Angelica Montalvo Santiago special accommodation request. Dr. Lines recused from this decision. The motion carried.

## **CORRESPONDENCE**

There was no correspondence.

### **Other Business before the Board (for discussion only)**

There was no other business before the Board.

## **PUBLIC COMMENT**

There was no public comment.

## **NEXT MEETING**

The next meeting will be held on April 1, 2019 at 9:00 a.m. in Conference Room A, 861 Silver Lake Boulevard, Suite 203, Dover, DE.

### **ADJOURNMENT**

There being no further business, a motion was made by Ms. Dunning, seconded by Dr. Lines, to adjourn the meeting at 9:27 a.m. By unanimous vote, the motion carried.

Respectfully submitted,



Devashree Singh, MBA  
Executive Director

*The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.*